REMINDER

1. If you have received PTPTN loan at Diploma or Sijil level and want to apply again for your higher level study, kindly submit BORANG PERMOHONAN PENANGGUHAN BAYARAN BALIK PEMBIAYAAN PENDIDIKAN to extend your loan until completion of your degree programme. The form must be submit with the other supporting documents stated on it to the PTPTN office within six (6) months after your graduation date. Kindly download the form here. In the meantime, you can proceed to apply the loan.

2. If you have received PTPTN loan at any level of study and want to apply again for another programme at the same level from the same or different institution, kindly refer to the PTPTN branch to settle the outstanding before you can proceed to the new application.

3. If you have received PTPTN loan at any level but did not complete the study, yet want to apply for another programme from the same or different level of study and/or institution, kindly refer to the PTPTN branch to settle the outstanding before you can proceed to the new application.

PTPTN Online Application – Manual for Existing Applicants

Step 1: Visit PTPTN website: www.ptptn.gov.my
Step 2: Click the PTPTN Online
Step 3: Login to your account

Click here to login. If you have problem to log in or resetting your password, kindly call PTPTN hotline for assistance.

Contact number: 03-2080 4455
Operation Hours: 8.30am to 5.00pm (Mon to Thurs)
8.30am to 12.15pm, 2.45pm to 5.00pm (Friday)

Step 4: Click “PENDAFTARAN BARU” to register a new application

SENARAI PENDAFTARAN

Click here

Step 5: Register new application (refer to the details on BSN-PTPTN Pin slip)

Refer to Tarikh Bayaran, Masa Bayaran & No. Pin PTPTN stated on the BSN slip to fill in the boxes.

Step 6: Click the link to fill up the form

Click here
Step 7: Fill up the online application form
Applicants MUST ensure that all the information given is complete and accurate before confirmed the application submission. Any mistake that leads to the application being rejected by PTPTN will be the applicants’ sole responsibility.

Click “SIMPAN & SETERUSNYA” every time you have completed each page
Kindly refer to the latest 3 months’ salary slips. If the guardians do not have salary slip, kindly specify approximate monthly income.

No. Cukai Pendapatan and No. Ahli KWSP are optional. Keep it blank if it is not applicable.

Including you, your sibling(s), and your guardian(s) if he/she is not working.

Click “SIMPAN & SETERUSNYA” every time you have completed each page.
Refer to the commencement date of class in the UCSI University offer letter.

JENIS IPT: IPTS
NAMA INSTITUSI: UNIVERSITI UCSI
MOD PENGAJIAN: SEPENUH MASA
TAHAP PENGAJIAN: DIPLOMA SEPENUH MASA / IJAZAH PERTAMA SEPENUH MASA
NAMA PROGRAM/KURSUS PTPTN: Kindly refer to your programme name
TEMPOH PENGAJIAN: Auto generated after programme name being selected

Your student ID Number
NAMA BANK: CIMB
NO AKAUN: Kindly provide 10 digits CIMB bank account number

Click “PILIH SUBJEK” to fill up the SPM/SPMV/O-Level results

For applicants in degree level (Ijazah Pertama), kindly select from the list to fill up your pre-U results
EDIT BUTIRAN KELAYAKAN

SILA PILIH TAHUN PEPERIKSAAN: 2011

<table>
<thead>
<tr>
<th>SPM / SPMV / O-LEVEL</th>
<th>GRED / MAKLUMAT</th>
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<tbody>
<tr>
<td>BAHASA MELAYU</td>
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<tr>
<td>KIMIA</td>
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<td>MATHEMATIK TAMBAHAN</td>
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<td>SEJARAH</td>
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<tr>
<td>ENGLISH FOR SCIENCE AND TECHNOLOGY</td>
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<tr>
<td>FIZIK</td>
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<tr>
<td>PENDIDIKAN ISLAM</td>
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</tr>
<tr>
<td>MATHEMATIK</td>
<td>C+</td>
</tr>
<tr>
<td>BAHASA INGGERIS</td>
<td>A+</td>
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<tr>
<td>REKA CIPTA</td>
<td>A</td>
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</tbody>
</table>

SIMPAN PADAM

PENGESAHAN PERMOHONAN

Sila periksa butiran-butiran yang mustahak di bawah. Pastikan maklumat-maklumat yang tertera adalah tepat.

Kindly confirm the completion year of your study.

After confirm, click “YA” to submit the online application
(The application will be processed after the application deadline).

Kindly verify the important details stated here.

Please ensure that all the information given is accurate before proceeding to the confirmation.

You cannot edit/cancel/click new application when your status is “SEDANG DIPORSES”.

Maklumat Penting

1. Sila pastikan semua maklumat pembayaran anda adalah lengkap dan tepat.
2. Selepas Pengesahan Permohtan dilakukan, semua maklumat tidak boleh digandakan. Sekiranya ingin membantu proses, pastikan anda membalas dan berikan maklumat yang sesuai.
3. Sekiranya anda memerlukan masukan atau syarikat yang ditetapkan, sila klik butang “YA” untuk mengikut proses pembayaran.
Step 6: Submit online application **BEFORE the CLOSER DEADLINE.** Any late submission will be processed after the next deadline. Please refer to the table below for further information about the application deadlines.

<table>
<thead>
<tr>
<th>Online Application submission dates</th>
<th>Deadlines</th>
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<tr>
<td>30 November – 27 February</td>
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<td>1 March – 30 May</td>
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<td>1 June – 30 July</td>
<td>31 July</td>
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<tr>
<td>1 August – 29 October</td>
<td>30 November</td>
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</tbody>
</table>

**Notes:**
All online applications submitted to PTPTN will be processed after the specified deadline. Applicants will be notified via email and SMS within ten (10) working days after the deadline. Please contact Student Affairs & Alumni administrator, Ms. Tan Huey Yen ([tanhy@ucsiuniversity.edu.my](mailto:tanhy@ucsiuniversity.edu.my)) if there is no notification regarding the application status after the stipulated timeframe.

For further assistance, kindly proceed to Student Affairs & Alumni at 3rd Floor, Block A, UCSI University Kuala Lumpur Campus (South Wing). Tel: 03-9101 8880.

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