Dear Scholarship Student,

SCHOLARSHIP WORK ASSIGNMENT COMPLETION FORM FOR FINAL YEAR/SEMESTER

1. Scholarship working hours refers to the assigned duties and the frequency, in terms of the number of hours, which each scholarship student must fulfil with the assigned faculty/school/department within the academic year. However, exemption from the scholarship working hours is provided for scholarship student helpers who are in their final year/semester under certain conditions.

2. Enclosed is the Scholarship Work Assignment Completion Form. This Form and the Final Year/Semester Course Selection Slip must be presented to the Head of Programme for verification. The Form and the Slip must be completed and submitted to the Student Affairs & Alumni Division, at the beginning of semester.

3. We are pleased to inform that you have now come to the end of your Scholarship Work Assignment and hope you have benefited from this scholarship working experience.

Thank you.

Warm regards,

Coordinator, Scholarship Work Assignment (SWA)

Student’s Name: ___________________________    Student ID No: ___________________________
Programme Enrolled: ___________________________    Current Year & Semester: ___________________________
SWA Department Assigned: ___________________________    SWA Supervisor: ___________________________

Exemption from Scholarship Working Hours

☐ Independent Project/Research paper     ☐ Graduation Recital Performance
☐ Final Year Project                   ☐ Completion of Studies

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<tr>
<th>Subject Code</th>
<th>Course/Project Description</th>
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(Please attached the course selection slip which indicate your involvement in the related project)

Student (Name & Signature)    Date    Verified by Head of Programme (Name & Signature)    Date