

Faculty Governance

Faculty Management Board

Faculty Management Board (FMB) is a committee which has the highest authority in every faculty. It is chaired by the Dean of faculty and tasked with ensuring high quality in academic programmes, research and scholarly activities in an appropriate learning environment. The Committee is also responsible to set, maintain and assure academic standards in the faculty as well as recommend strategic developments and enhancements for the faculty for further consideration and approval by the University Senate. Apart from that, the University's initiatives are also executed efficiently at the faculty level through the Faculty Management Board Meetings. The following standing committees are appointed to address the specific areas of operation:

- a) Faculty Board Learning & Teaching Committee
- b) Faculty Board Quality Assurance & Enhancement Committee
- c) Faculty Board Research & Scholarly Activity Committee

Chairperson : Asst. Prof. Alice Phua Choon Yen
Vice Chairperson : Ms. Veronica Clement Buyut (Head, Foundation in Arts)
: Ms. Annie Mathews (Head, Foundation in Science)

Faculty Board Learning and Teaching Committee

The Faculty Board Learning and Teaching Committee (FBL&T) reports to the Faculty Management Board and is responsible for the development of the Faculty as an effective learning community. The committee evaluates current practices and makes recommendations to the Faculty Management Board on matters related to teaching, learning and assessment throughout the faculty. The committee is also responsible to formulate and recommend necessary actions to ensure that all the programmes offered in the faculty comply with Malaysian Qualifications Agency (MQA)/professional bodies' requirements in the delivery of programmes. This committee also recommends to the Faculty Management Board on the learning enhancement strategies as well as the plans to achieve the strategies, monitoring of the implementation and also report on the progress to the Faculty Management Board periodically.

Chairperson : Ms. Veronica Clement Buyut
Vice Chairperson : Ms. Nur Azliyana

Faculty Board Quality Assurance and Enhancement Committee

The Faculty Board Quality Assurance and Enhancement Committee (FBQAE) is responsible on the academic standards and quality assurance and enhancement processes throughout the faculty. Apart from ensuring that the programmes offered at the faculty comply with the MQA/professional bodies' requirements, this committee also monitors on the quality of programmes offered through faculty's collaborative academic partnership. The committee keeps abreast of the developments in the national, regional and international environment for issues that affect academic standards and quality assurance in the faculty and make necessary recommendations to the Faculty Management Board. Other than that, the committee also recommends the appointment of External Examiners to Faculty Management Board and reviews the external examiners reports as well as any other reports on monitoring, evaluation and review of programmes offered at the faculty.

Chairperson : Asst. Prof. Alice Phua Choon Yen
Vice Chairperson : Ms. Sri Rahayu Saharudin

Faculty Board Research and Scholarly Activity Committee

The Faculty Board Research and Scholarly Activity Committee (FBRSA) is responsible for the development of the faculty as a creative community of researchers, scholars and professional practitioners. It reviews and recommends actions for any matters related to research and scholarly activities in the faculty. It also monitors the faculty's performance in the area of research and scholarly activities as well as keeps the faculty members informed about the latest developments in these areas. To promote the development of high quality research and scholarly activities in the faculty, the committee seeks external funding for research, assess the risk and allocate faculty funds, receives applications for research or sabbatical leave and evaluates the outputs, disseminates research findings through conferences and publications and also reports on the achievements to the Faculty Management Board annually.

Chairperson : Asst. Prof. Sudesh G. Balasubramaniam
Vice : Mr. James Low Kien Sang
Chairperson

Faculty Examination Board

The Faculty Examination Board (FEB) is formed to oversee the implementation of the examinations system within the faculty and reports to the University Examination Board. Under the supervision of the Dean, the board monitors the processes and quality aspects pertaining to all final examinations matters, i.e. from the conduct of final examinations to the release of final examinations results. Members of the FEB will be appointed to review the assessment of all the courses. The grades of the courses will then be endorsed by the Board before it is submitted to the University Examination Board to obtain approval for the release of final examinations results.

Chairperson : Asst. Prof. Alice Phua Choon Yen
Vice : Ms. Veronica Clement Buyut (Head, Foundation in Arts)
Chairperson : Ms. Annie Mathews (Head, Foundation in Science)