



## COUNCIL MEETING

Minutes of UCSI University Council Meeting (03/2023) held on Monday, **11 September 2023** at **9:00 a.m.** at **Senate Meeting Room, Block G, Level 11**

| UNIVERSITY COUNCIL   |          |
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| 1. Dato' Peter T. S. Ng  | Chairman |
| 2. Prof. Datuk Ir. Ts. Dr. Siti Hamisah Tapsir, FASc           | Member   |
| 3. Dato' (Dr) Hj. Mohd. Karim H. Abdullah Omar                 | Member   |
| 4. Academician Prof. Emer. Tan Sri Dr. Omar Abdul Rahman, FASc | Member   |
| 5. Academician Tan Sri Dato' Seri Dr. Salleh Mohd Nor, FASc    | Member   |
| 6. Prof. Dato' Dr. Ahmad Ibrahim, FASc                         | Member   |
| 7. Dr. Rosli Mai Lam   | Member   |
| 8. Assoc. Prof. Tang Chong Ming                                | Member   |
| 9. Mr. Christopher Byran Ng                                    | Member   |

| BY INVITATION: INTERNAL PARTIES                 |  |
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| 1. Assoc. Prof. Dr. Luqman Lee                  |  |
| 2. Distinguished Prof. Dr. Phang Siew Moi, FASc |  |
| 3. En. Sheikh Fahmy Sheikh Mohamed              |  |
| 4. Mr. Chan Joe Jim (Online)                    |  |
| 5. Mr. James Thang Joo Ming                     |  |
| 6. Mr. Leong Sat Sing                           |  |
| 7. Mr. Richard Lim Ming Jye                     |  |
| 8. Ms. Mukvinder Kaur Sandhu (Online)           |  |
| 9. Ms. Shannen Choi Shen Fung                   |  |
| 10. Ms. Timmie Liew Tean Mui (Online)           |  |
| 11. Ms. Wong Ming Fang                          |  |
| 12. Prof. Dato' Ir. Dr. Mohd Saleh Jaafar       |  |
| 13. Prof. Datuk Dr. Rohana Yusof, FASc          |  |
| 14. Prof. Dr. Yeong Siew Wei                    |  |
| 15. Prof. Ir. Dr. Jimmy Mok Vee Hong            |  |

| BY INVITATION: STUDENT COUNCIL |  |
|--------------------------------|--|
| 1. Mr. Tan Wei Song            |  |

| SECRETARIAT OFFICE               |  |
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| 1. En. Khalid Abdullah Abu Bakar |  |
| 2. Ms. Parveen Kaur Gill         |  |

## HOUSE STYLE

### SECOND MENTIONED NAMES

|   |                     |
|---|---------------------|
| Dato' Peter Ng                            | Chairman            |
| Prof. Datuk Ir. Ts. Dr. Siti Hamisah      | Datuk VC            |
| Dato' (Dr) Hj. Mohd. Karim                | Dr Mohd Karim       |
| Academician Prof. Emer. Tan Sri Dr. Omar  | Prof. Omar          |
| Academician Tan Sri Dato' Seri Dr. Salleh | Dr. Salleh          |
| Prof. Dato' Dr. Ahmad Ibrahim             | Dr. Ahmad           |
| Dr. Rosli Mai Lam                         | Dr. Rosli           |
| Assoc. Prof. Tang Chong Ming              | AP Tang             |
| Mr. Christopher Byran Ng                  | Mr. Ng              |
| Assoc. Prof. Dr. Luqman Lee               | Dr. Luqman          |
| Distinguished Prof. Dr. Phang Siew Moi    | Dr. Phang           |
| En. Sheikh Fahmy Sheikh Mohamed           | En. Sheikh Fahmy    |
| Mr. Chan Joe Jim                          | Mr. Chan            |
| Mr. James Thang Joo Ming                  | Mr. Thang           |
| Mr. Leong Sat Sing                        | Mr. Leong           |
| Mr. Richard Lim Ming Jye                  | Mr. Lim             |
| Ms. Mukvinder Kaur Sandhu                 | Ms. Sandhu          |
| Ms. Shannen Choi Shen Fung                | Ms. Choi            |
| Ms. Timmie Liew Tean Mui                  | Ms. Liew            |
| Ms. Wong Ming Fang                        | Ms. Wong            |
| Prof. Dato' Ir. Dr. Mohd Saleh Jaafar     | Dr. Mohd Saleh      |
| Prof. Datuk Dr. Rohana Yusof, FASc        | Dr. Rohana          |
| Prof. Dr. Yeong Siew Wei                  | Dr. Yeong           |
| Prof. Ir. Dr. Jimmy Mok Vee Hong          | Dr. Mok             |
| Mr. Tan Wei Song                          | Mr. Tan             |
| En. Khalid Abdullah Abu Bakar             | En. Khalid Abdullah |

| NO    | PARTICULARS   |
|-------|---|
| 1.0   | <b>ADMINISTRATIVE MATTERS</b>   |
| 1.1   | Official Welcome Address by the Chairman  |
| 1.2   | Confirmation of Minutes of University Council Meeting No. 02/2023 held on July 12, 2023.  |
| 1.2.1 | The minutes of the previous meeting was accepted and confirmed by the Council with modification required to Item 4.1 on page 14.  |
| 1.3   | Matters Arising from Minutes of University Council Meeting No. 02/2023 held on July 12, 2023.   |
| 1.3.1 | <b>High Withdrawal Rate: Scholarship Strategy Scheme</b>  |
| 1.3.2 | <b>Adjustment of Total Citation KPI for QS World University Rankings</b>  |
| 1.3.3 | <b>Integration and Effectiveness: SDG Elements in Curriculum and Projects</b>   |
| 1.3.4 | <b>Harmoni-Mesra Campus Programme: SDG16</b>  |
| 2.0   | <b>GROUP CEO &amp; VICE CHANCELLOR'S OFFICE</b>   |
| 2.1   | <p>Group Chief Executive Office and Vice Chancellor (Datuk VC), provided an executive summary on the following matters:</p> <p><b>2.1.1 Current Active Student Population at UCSI for Year 2022 vs 2023</b></p> |

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|            | <p><b>2.1.2 List of Memorandum of Understanding with Universities and Industries</b></p> <p><b>2.1.3 GEO Existing TNE Partners</b></p> <p><b>2.1.4 GEO New TNE Partners Progress</b></p> <p><b>2.1.5 Policies, Guidelines, and Process Flow Approved at TMM and Senate from July to August 2023</b></p> <p><b>2.1.6 MQA Feedback Letters on Grading Distribution Towards SWA Accreditation</b></p> |
| <b>3.0</b> | <b>GROUP FINANCE OFFICE</b>  |
| 3.1        |  |
| <b>4.0</b> | <b>GROUP STRATEGIC OFFICE, STUDENT ENROLMENT CENTRE, GLOBAL ENGAGEMENT OFFICE</b>  |
| 4.1        | <p>Vice-President of Group Strategic Office, En. Sheikh Fahmy Sheikh Mohamed (hereinafter, En. Sheikh Fahmy), presented the Strategic Roadmap Updates 2023 (Q3).</p> <p>En. Sheikh Fahmy also presented Student Enrolment Report and Global Engagement Report.</p>   |
| <b>5.0</b> | <b>BRANCH CAMPUS</b>   |
| 5.1        | <p>Pro Vice-Chancellor, Prof. Ir. Dr. Jimmy Mok Vee Hoong (hereinafter, Dr. Mok), presented the updates for Springhill Campus.</p>   |
| 5.2        | <p>Dr. Mok also mentioned that Prof. Ts. Dr. Cheah Shiau Chuen had presented the proposal to change the name of Faculty of Medicine and Health Sciences to Faculty of Medical and Health Sciences during the Top Management Meeting (hereinafter, TMM) on August 22, 2023.</p>   |

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|            | <p><b>University Council Decision:</b></p> <ol style="list-style-type: none"> <li>1. The name “Faculty of Medicine and Health Sciences” is to be retained due to the above-mentioned reasons.</li> <li>2. Each school, which is parked under the mentioned faculty should be known as “department”, instead of “school”.</li> </ol> |
| 5.3        | Pro Vice-Chancellor, Ms. Sandhu, presented the updates for Sarawak Campus.  |
| 5.4        | Provost Mr. Chan Joe Jim (hereinafter, Mr. Chan) presented the updates for Bangladesh Campus.   |
| <b>6.0</b> | <b>DVC ACADEMIC &amp; INTERNATIONALISATION</b>  |
| 6.1        | Deputy Vice-Chancellor, Prof. Datuk Dr. Rohana Yusof, FASc (hereinafter, Dr. Rohana), presented the report for Academic and Internationalisation (Kuala Lumpur Campus).   |
| <b>7.0</b> | <b>RESEARCH &amp; POSTGRADUATE STUDIES</b>  |
| 7.1        | Deputy Vice-Chancellor, Distinguished Prof. Dr. Phang Siew Moi, FASc, (hereinafter, Dr. Phang), presented the report for Research and Postgraduate.   |
| <b>8.0</b> | <b>GROUP SUSTAINABILITY OFFICE</b>  |
| 8.1        | Vice President, Mr. Leong, presented the report for Sustainability Office as follows:   |
| <b>9.0</b> | <b>STUDENT AFFAIRS AND ALUMNI</b>   |
| 9.1        | Deputy Vice-Chancellor, Dr. Yeong, presented the report for SAA.  |

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| 9.2         | Representative of UCSI University Student Council (hereinafter, Student Council), Mr. Tan Wei Song, made a presentation.   |
| <b>10.0</b> | <b>GROUP CORPORATE AFFAIRS</b>   |
| 10.1        | Head, Mr. Richard Lim Ming Jye (hereinafter, Mr. Lim), presented the report for GCA.   |
| <b>11.0</b> | <b>GROUP HUMAN RESOURCES</b>   |
| 11.1        | Senior Director, En. Khalid Abdullah, presented the total staff number updates, as of August 2023.   |
| 11.2        | En. Khalid Abdullah also presented the Academic & Promotion Exercise List for approval:  |
| <b>12.0</b> | <b>REGISTRAR'S OFFICE</b>  |
| 12.1        | Registrar, En. Khalid Abdullah, proposed the following dates, which were agreed upon: <ul style="list-style-type: none"> <li>• December 13, 2023 (Wednesday): Next UC Meeting</li> <li>• November 4, 2023 (Saturday): Springhill Campus Convocation</li> </ul> |
| <b>13.0</b> | <b>OTHER MATTERS</b>   |
| 13.1        | Chief Information Officer, Mr. James Thang Joo Ming, presented the CSD Strategic Roadmap Q3.   |

## **ADJOURNMENT**

The meeting was adjourned at **3:00p.m.** with a vote of thanks from the Chairman.

## **RECORDED BY:**

Secretariat Office