



Ref: UCSI/HRD/Holiday/09/August-23

Date: August 03, 2023

## Office Notice

Subject: <u>Declaration of Holiday on 15th August, 2023 due to "National Mourning Day.</u>

This is to inform about an upcoming holiday as per the government calendar and management decision that, In observance of 'National Mourning Day', the office and classes will remain closed on 15th August 2023 (Tuesday).

All concerned are hereby informed and advised to take necessary action at respective ends please.

Thanking you,

Director (Admin)

## Copy to: For kind information:

- 1. SVP
- 2. Board of Directors
- 3. Pro VC
- 4. Director, Corporate Affairs
- 5. Executive Director
- 6. Dean, Faculty of Social Science & Liberal Arts
- 7. Registrar
- 8. Deputy Director, Administration
- 9. Office File