

# **WELCOME NEW INTERNATIONAL STUDENTS**

**BRIEFING BY  
INTERNATIONAL OFFICE  
UCSI UNIVERSITY**

**INTERNATIONAL OFFICE  
LOCATED AT LEVEL 2,  
BLOCK A**

BLOCK A

BLOCK B

BLOCK C

BLOCK D

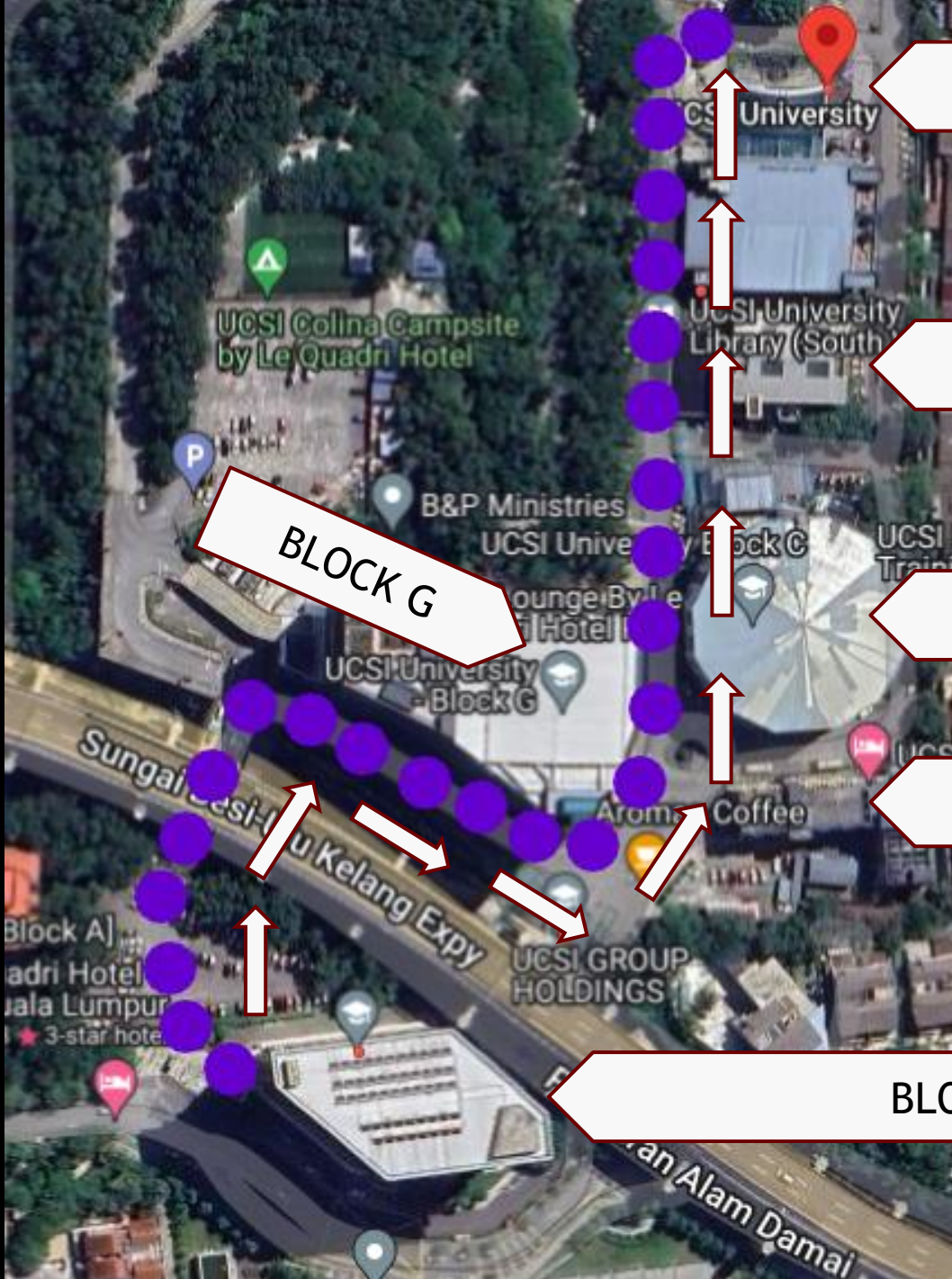
BLOCK E

BLOCK G



INTERNATIONAL  
OFFICE

How to go to  
block A?





BLOCK A,  
UCSI UNIVERSITY



INTERNATIONAL  
OFFICE



# International Office, Level 2, Block A



INTERNATIONAL  
OFFICE



Visa Processing Unit  
(VPU)



International Support Team  
(IST)

Counter Operation : **Monday – Friday, 9.00am – 5.00pm**  
**Closed on Saturday, Sunday and Public Holidays**

Email : [vpu@ucsiuniversity.edu.my](mailto:vpu@ucsiuniversity.edu.my)

Call : +603-91018880



# WHAT SHOULD YOU DO AS NEW INTERNATIONAL STUDENT?

**HAVE YOU VISIT US AT  
VPU AND SUBMIT  
YOUR PASSPORT?**

# Processing Duration of obtaining student pass :

Approximately within one (1) month after passport submission, you will receive your student pass inside your passport.



INTERNATIONAL  
OFFICE

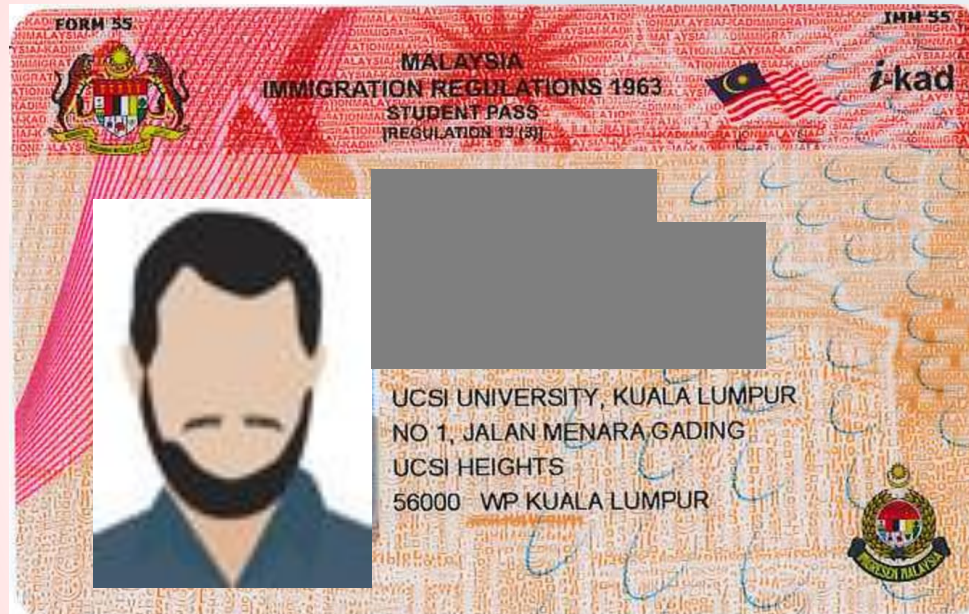




## Processing Duration of obtaining i-Kad:

Approximately within two (2) months after passport submission, you will receive an i-kad.

i-kad is an identification card for International student.



## Processing Duration of obtaining Medical Insurance:

Approximately within two (2) months after passport submission, you will receive an email with the link and insurance policy number. You need to install the eTiQa App into your phone for your insurance matters.



**WHAT SHOULD YOU  
DO THROUGHOUT  
YOUR STUDIES?**



1.  
**SUFFICIENT FUNDS TO  
STUDY AND STAY IN  
MALAYSIA**

## 2. CGPA 2.0 & ABOVE

**3.**  
**OVERALL**  
**ATTENDANCE**  
**80% & ABOVE**



**4.**  
**NOT EXCEEDS**  
**STUDIES DURATION**

5.  
SUBMIT VISA RENEWAL  
TO FACULTY  
4 MONTHS  
BEFORE  
VISA EXPIRE

**6.**  
**DO NOT OVERSTAY**  
**IN MALAYSIA**



# IF YOU OVERSTAY:

- **COMPOUND MINIMUM RM1,100;**
- **DETENTION;**
- **DEPORT;**
- **BLACKLIST**

# DEFERMENT

- **ONLY 2 SEMESTERS**
- **SEEK FOR ADVICE  
FROM FACULTY**

# **COMPLETE STUDIES/ WITHDRAWN/ TRANSFER PROGRAMME / PROGRESSION**

- **CANCEL VISA**
- **CONSULT WITH VPU  
FOR FLIGHT TICKET  
OR POSSIBILITY TO  
STAY IN MALAYSIA**



# OPENING BANK ACCOUNT

- **ONCE STUDENT VISA ISSUED  
INSIDE YOUR PASSPORT, COLLECT  
BANK LETTER FROM REGISTRAR  
OFFICE & INTERNATIONAL OFFICE  
TO OPEN THE BANK ACCOUNT.**

# TRAVEL OUTSIDE OF MALAYSIA

- **INFORM VPU**

# DEPENDENT PASS

- **STUDENT'S PARENTS, PARENTS IN LAW, SPOUSE AND CHILDREN ONLY**
- **BACHELOR'S DEGREE (17 COUNTRIES)**
- **POST-GRADUATE (ALL COUNTRIES)**
- **3 MONTHS BANK STATEMENT**
- **LOCAL PURCHASE INSURANCE**
- **VISIT VPU COUNTER FOR MORE INFORMATION.**



# THANK YOU



INTERNATIONAL  
OFFICE

