



UCSI University Bangladesh Branch Campus

VACANCY ANNOUNCEMENT

Applications are invited for the following positions at UCSI University Bangladesh Branch Campus

Job description for Local paper

Pro Vice Chancellor

UCSI University, Malaysia is seeking a Pro VC to head its Bangladesh Branch Campus. The ideal candidate will have a BSc, MSc & PhD from abroad, 15+ years of university teaching, research, and administrative experience, and a strong academic reputation.

Deputy Vice Chancellor (Academic & Research)

The Deputy VC, Academic Affairs (DVC AA) is expected to develop and implement academic policies, plans, and programs, and to provide support to faculty and staff. The ideal candidate will have a PhD from abroad and 15+ years of university teaching, research, and administrative experience.

Deputy Registrar

The ideal candidate should have operational management and team leadership experience, particularly in higher education, along with a bachelor's and master's degree or higher from a reputable university. A minimum of 10 years of administrative experience in a foreign university is preferred.

Deputy Manager (Academic Leadership Center, Policy & Compliance)

The candidate will oversee admissions, promote academic excellence, and provide support and guidance to academic departments, faculties, staff, and students. Requirements include a bachelor's and master's degree in any discipline, along with 8+ years of administrative experience in a foreign university.

Director Finance

BBA & MBA (Accounting/Finance) from a reputed University. Requires minimum 10 years' experience in financial and accounting management, preferably in an educational institution, including proficiency in accounting software.

Candidates with the above qualifications are advised to submit their CV along with a scanned photograph, scanned copy of all academic records.

Send your CV along with necessary documents at hr.ucsibd@ucsiuniversity.edu.my. Mention the name of the post & department in the subject.

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