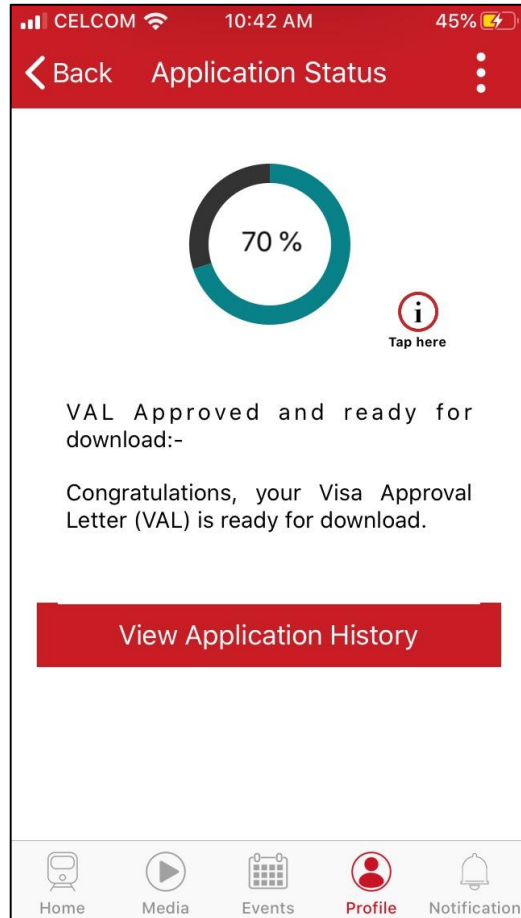


PRE-ARRIVAL INFORMATION

ENSURING EASY ARRIVAL AT UCSI UNIVERSITY KUALA LUMPUR
FOR INTERNATIONAL STUDENTS

Planning to travel to Malaysia soon? Here's what you need to do.



Congratulations! Receiving this briefing slide means that your Visa Approval Letter (VAL) has been approved by the Malaysia Immigration Department.

At UCSI University, we want to ensure that you have an easy arrival in Malaysia. This briefing slides will provide you with steps to complete to ensure a hassle-free arrival.

TIPS: Install **EMGS Mobile App** to track your application on your smartphone.

STEP 1: Clear outstanding fees

(Refer to Offer Letter or Conditional Offer Letter)


APPENDIX 2

Fee Schedule – Bachelor of Creative Arts (Hons) in 3D Animation Design

	RM
Tuition Fee	
Initial Tuition Fee	20,000.00
Miscellaneous Fees to be paid every semester	
ICT Fee	200.00
Library Fee	200.00
Medical Plan (International Student)	50.00
Student Activities Fee	200.00
One-time Payment	
Administrative Fee (International Student)	4,200.00
Registration Fee (International)	450.00
Refundable Deposit	
Caution Fee Deposit	200.00
International Student Bond	600.00
Library Deposit	200.00
Total	26,300.00
Total in USD	7,108.11

USD quoted is merely an estimated amount which is for referencing purpose and it will be subject to fluctuation of USD against RM. Student is required to top up the fee in RM should there be any shortage during the transferring of the remittance.

Payment deadline: **30 October 2019**
For information on payment modes,
Kuala Lumpur Campus : <https://www.ucsiuniversity.edu.my/Tuition-Fees>
Sarawak campus : <https://www.ucsiuniversity.edu.my/sites/default/files/payment-mode.pdf>
Kuala Terengganu Campus : <https://www.ucsiuniversity.edu.my/sites/default/files/payment-mode-kt.pdf>



IMPORTANT

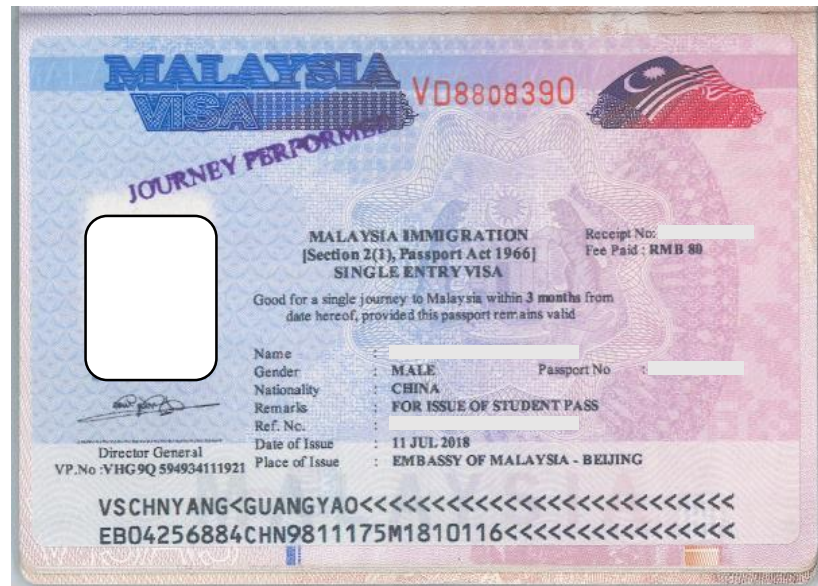
Students with scholarship or other financial aids are required to notify the counselor or representative from your home country on the outstanding fees.

STEP 2: Obtain Single Entry Visa (SEV) (At Embassy / Consulate / High Commission of Malaysia)

Are you required to apply for SEV before entering Malaysia?
Click on the following link to find out:

<http://www.imi.gov.my/index.php/en/pass.html?id=288>

To obtain the SEV before arriving to Malaysia, visit the nearest Malaysian embassy or consulate office in your home country.



Sample of Single Entry Visa (SEV)



IMPORTANT

If you require certified documents for SEV application, then we will post the documents to you. To request for certified documents, send us the following details to vpu@ucsiuniversity.edu.my:

1. Mailing address
2. Contact number



STEP 3: Arrange accommodation

You may choose to book and confirm your accommodation through a counselor, representative from your home country, or own resources. Request for accommodation upon arrival may not be entertained due to the unavailability of the preferred room.

Types of Accommodation:

- 🔥 On-campus, North wing hostel (Block L) [Application Form](#) & [Handbook](#)
- 🔥 On-campus, South wing hostel (Block D & E) [Application Form](#) & [Handbook](#)
- 🔥 Off-campus [Application Form](#)
- 🔥 Own arrangement (stay with relatives/friends) **IMPORTANT!** Students with own arrangement must provide Malaysian address to VPU.
- 🔥 Temporary accommodation (Le Quadri Hotel, Block E)
For reservation, e-mail reservation@lequadri.com or call +603-9212-4048

STEP 4: Apply airport pick-up service

All new international students arriving in Malaysia are required to apply for an airport pick-up service **seven (7) working days before the arrival date** for immigration clearance purposes.

Airport pick-up is FREE for students with up to two large luggages.

Click [here](#) to apply for airport pick-up service.

Additional charges:

+MYR50.00/pax
for accompanying member

+MYR50.00/baggage
for 3rd large luggage onward



IMPORTANT



Immigration has the right to issue 'Notice of Rejection' and deport students who fail to notify the University before arriving at the airport



A penalty fee of MYR200.00 will be imposed for airport pick-ups requested less than 7 working days before the arrival date

TIPS: When should I arrive in Malaysia?

For students who have NOT fulfilled the English requirement...

...and will be attending English class in the month of	Arrival Date in Malaysia	Report to Visa Processing Unit (VPU) on	English Placement Test (EPT) Date	English Class Commencement Date
December 2019	25-26 November 2019	27 November 2019	29 November 2019	2 December 2019
January 2020	20-23 December 2019	24 December 2019	27 December 2019	2 January 2020
February 2020	18-21 January 2020	22 January 2020	24 January 2020	3 February 2020
March 2020	22-25 February 2020	26 February 2020	28 February 2020	2 March 2020
April 2020	21-24 March 2020	25 March 2020	27 March 2020	30 March 2020

For students who have fulfilled English requirement

Programme Intake	Arrival Date in Malaysia	Orientation Date	Class Commencement Date
January 2020	20-29 December 2019	30 December 2019	2 January 2020

OTHER THINGS TO NOTE

PAYMENT OF OUTSTANDING FEES

List of available payment options [here](#).

AIRPORT PICK-UP

Upon arriving in Malaysia, you will be greeted by a UCSI representative at the immigration office. Ensure you have the representative's name and contact number before you depart to Malaysia.

PASSPORT

Your passport must be valid for at least 18 months prior to your arrival in the country.

ACCOMMODATION

- For students who have applied on-campus accommodation, be sure to finalise your tenancy agreement, rental fee, check-in date and room number with your counselor or representative from your home country before arriving in Malaysia.
- For students with own accommodation arrangements, inform your relatives or friends to pick you up at South Wing, Block E on your arrival day.

OTHER THINGS TO NOTE

MALAYSIAN CURRENCY (MYR)

Students are advised to carry some Malaysian cash in case of emergency.

REPORT TO THE VISA PROCESSING UNIT (VPU) OFFICE ON THE NEXT WORKING DAY AFTER ARRIVAL

Bring along your passport, original education transcript, original education certificate and passport picture. VPU office is located at UCSI University Kuala Lumpur, Block A, Level 2.

INTERNET ACCESS AFTER ARRIVING IN MALAYSIA

A mobile hotspot service is available in our airport pick-up transportation. Feel free to use this service to inform of your arrival to your family. Selected students are eligible for a UniComms sim card upon arriving in Malaysia. This sim card will be provided at the post-arrival briefing.

HAVE OTHER QUESTIONS RELATED TO YOUR PRE-ARRIVAL?

If you have other questions to prepare yourself before arriving in Malaysia, please contact your counselor, representative from your home country or e-mail the International Support Team at saori@ucsiuniversity.edu.my.

SEE YOU SOON !

MAY YOU HAVE A SAFE AND PLEASANT JOURNEY TO MALAYSIA