

SECTION 2: SUMMARY OF PROPOSED RESEARCH PROJECT

Provide a summary of the proposed research project in not more than 200 words.

Keywords *(Please provide a maximum of 5 keywords to describe the nature of the research project)*

SECTION 3: STATEMENT OF THE PROBLEM AND RESEARCH OBJECTIVES

In clear and concise terms, please state the study problem and the research objectives of the proposed project. Research questions or hypotheses should also be listed. Use additional sheets if necessary.

SECTION 4: RESEARCH METHODOLOGY

Describe in detail the procedures and methods to be used to achieve the research objectives of the proposed project. Each objective must be dealt with while discussing methodology. Type of instruments to be used for data collection and analysis should be discussed. Use additional sheets if necessary.

**SECTION 5: EXPECTED RESULTS:
SIGNIFICANCE AND BENEFITS OF PROPOSED RESEARCH PROJECT**

Discuss the expected results of the proposed research (e.g. publishable articles, chapter in books of reading, etc.) and its significance for the discipline and the community. Use additional sheets if necessary.

SECTION 6: LITERATURE REVIEW

Provide a review of the current state of research related to the proposed topic and a justification for your proposal. Use additional sheets if needed.

SECTION 7: REFERENCES

List citations of literature referred to in the proposal text in standard format and in numerical order.

SECTION 8: PROJECT SCHEDULE

List major activities involved in the proposed project. Place an (x) against the researcher responsible for the activity. Indicate duration of each activity by placing a solid line (-) against that activity under the related month(s).

	200_												200_												200_											
Project Activities	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D

SECTION 9: PROPOSED BUDGET

Item	Amount	Justification	Amount Approved by Head CERVIE/ DVC Academic Affairs & Research
a) Research Personnel			
Sub-total			
b) Travelling allowance			
Sub-total			
c) Communication and Utilities			
Sub-total			

Proposed budget continued

Item	Amount	Justification	Amount Approved by Director CERVIE/ DVC Academic Affairs & Research
d) Research materials & Supplies			
Sub-total			
e) Professional services, other services & Hospitality			
Sub-total			
f) Equipment			
Sub-total			
TOTAL (a-f)			

SECTION 10: OTHER ONGOING RESEARCH

For group project, each researcher must complete a separate sheet

1	Title of Research Project Identification No:
	Date of commencement _____ Expected date of completion _____
	Source of funds _____ Current status of study _____
2	Title of Research Project Identification No:
	Date of commencement _____ Expected date of completion _____
	Source of funds _____ Current status of study _____
3	Title of Research Project Identification No:
	Date of commencement _____ Expected date of completion _____
	Source of funds _____ Current status of study _____
4	Title of Research Project Identification No:
	Date of commencement _____ Expected date of completion _____
	Source of funds _____ Current status of study _____
5	Title of Research Project Identification No:
	Date of commencement _____ Expected date of completion _____
	Source of funds _____ Current status of study _____

SECTION 11: COMMENTS FROM THE EXPERTS

The appointed expert is requested to provide comments in terms of the academic merit, feasibility and relevance of the proposed research.

I) Academic Merit

- Is the project proposed an original research?
_____ Yes _____ No

- Does the project propose a cumulative research and consolidation?
_____ Yes _____ No

II) Feasibility

- Can the project be completed in Malaysia?
_____ Yes _____ No

- Is travelling to other destinations necessary, if proposed?
_____ Yes _____ No

- Time frame to complete research abroad, if necessary.
_____ days _____ months

- Is the proposed expenditure of all parts necessary?
_____ Yes _____ No

III) CERVIE Objectives

- Does the project apply the Triple Helix Model?
_____ Yes _____ No

- Does the project have commercialisation potential?
_____ Yes _____ No

SECTION 12: PROPOSED BY FACULTY HEAD OF RESEARCH & INNOVATION

PROPOSE / REJECT / RE-SUBMISSION

Signature and name of Faculty
Head of R&I

Date: _____

SECTION 13: RECOMMENDATION BY FACULTY DEAN

RECOMMEND / REJECT / RE-SUBMISSION

Signature and name of Faculty Dean

Date: _____

SECTION 14: CERVIE

APPROVE / REJECT / RE-SUBMISSION

Name, Head of CERVIE

Date: _____

Name, DVC Academic Affairs & Research

Date: _____