



**COUNCIL MEETING
Abridged Version**

Minutes of the UCSI University Council Meeting **No. 04/2025** held on **Thursday, December 11, 2025**, at **9:00a.m.** at the **Senate Meeting Room, Level 11, Block G, UCSI University**

ATTENDEES:

| UCSI UNIVERSITY COUNCIL MEMBERS | |
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| 1. Dato' Peter T. S. Ng, FASc [PN] Founder and Executive Chairman of UCSI Group | Chairman |
| 2. Prof. Emeritus Datuk Ts. Ir. Dr. Siti Hamisah Tapsir, FASc (Online) [HT] President and Vice Chancellor | Member |
| 3. Academician Prof. Emeritus Tan Sri Dr. Omar Abdul Rahman [OAR] | Member |
| 4. Academician Tan Sri Dr. Salleh Mohd Nor, FASc [SN] | Member |
| 5. Academician Prof. Emeritus Datin Paduka Setia Dato' Dr. Aini Ideris, FASc (Absent with Apology: Attending Sultan Selangor's Birthday) [DA] | Member |
| 6. Dr. Rosli Mai Lam [RL] | Member |
| 7. Assoc. Prof. Tang Chong Ming [TM] | Member |
| 8. Mr. Christopher Byran Ng [CN] | Member |
| 9. Senior Prof. Dr. P'ng Tean Hwa, FASc [PH] | Member |

| UCSI UNIVERSITY COUNCIL PRESENTERS [MEMBERS OF THE TOP MANAGEMENT TEAM] | |
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| 1. Prof. Ir. Dr. Jimmy Mok Vee Hoong [JM] Pro Vice-Chancellor (Springhill Campus) | |
| 2. Mdm. Mukvinder Kaur Sandhu [MS] Pro Vice-Chancellor (Kuching Campus) | |
| 3. Prof. Dr. Mohd. Kushairi Mohd. Rajuddin [KR] Pro Vice-Chancellor (Bangladesh Campus) | |
| 4. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate | |
| 5. Prof. Ir. Dr. D. Rajkumar [RD] Deputy Vice-Chancellor, Academic and Student Affairs | |
| 6. Mr. Chan Joe Jim [CJ] Provost (Bangladesh Branch Campus) | |
| 7. Assoc. Prof. EUR. ING. Ir. Ts. Dr. Ang Chun Kit [AK] | |

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| Associate Deputy Vice -Chancellor, CAQA |
| 8. Ts. Khalid Abdullah Abu Bakar [KA] Registrar, UCSI Education Group; Senior Director, Group Human Resource |
| 9. Mdm. Wong Ming Fang [WF] Chief Finance Officer |
| 10. Mr. Ng Chee Kiong [NK] Senior Vice-President, Group Logistic Management Office |
| 11. Prof. Dato' Ir. Ts. Dr. Mohd Rizon Mohamed Juhari [RJ] Special Officer to Group CEO and Vice-Chancellor; Vice-President, Government Affairs |
| 12. Mr. Leong Sat Sing [LS] Vice President, Group Sustainability Office |
| 13. En. Sheikh Fahmy Sheikh Mohamed [SF] Vice President, Business Development |
| 14. Mr. Richard Lim Ming Jye [RJ] Vice President, Group Corporate Affairs |

UCSI UNIVERSITY COUNCIL INVITEES

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| 1. Prof. Ts. Dr. Lee Ming Tatt [LT] Director, Office of Postgraduate Studies |
| 2. Mr. S. Patmanathan [PS] Senior Project Manager, Computer Services Department |
| 3. Mr. T. Kumaresh Kumar [KT] Director, Student Affairs and Alumni |
| 4. Ms. Timmie Liew Tean Mui [TL] Head of Talent Acquisition & Development, Group Human Resource |

BY INVITATION: STUDENT COUNCIL

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| 1. Ms. R. Durgashini [DR] |
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SECRETARIAT

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| 1. Cik Nureen Airina Zahaziddin Putra [NP] Executive, Secretariat Office |
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LIST OF ABBREVIATIONS

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| AMO | Academic Management Office |
| BC | Bangladesh Campus |
| BoD | Board of Directors |
| BoS | Board of Studies |
| CAQA | Center for Academic Quality and Assurance |
| CBIIM | Centre for Business Informatics and Industrial Management |
| CEC | China Engagement Centre |
| CEO | Chief Executive Officer |
| CERVIE | Centre of Excellence for Research, Value Innovation and Entrepreneurship |
| CSD | Computer Service Department |
| FAS | Faculty of Applied Sciences |
| FBM | Faculty of Business and Management |
| FETBE | Faculty of Engineering, Technology and Built Environment |
| FHTM | Faculty of Hospitality and Tourism Management |
| FMHS | Faculty of Medicine and Health Sciences |
| FOSSLA | Faculty of Social Sciences and Liberal Arts |
| FPS | Faculty of Pharmaceutical Sciences |
| GBS | UCSI Graduate Business School |
| GEO | Global Engagement Office |
| IASDA | Institute of Computer Science and Digital Innovation |
| ICAD | De Institute of Creative Arts and Design |
| IISDS | International Institute of Science Diplomacy Sustainability |
| IMUS | Institute of Music |
| IO | International Office |
| IoL | Institute of Languages |
| KLC | Kuala Lumpur Campus |
| LD | Legal Department |
| OADVCQA | Office of Associate DVC for Quality Assurance |
| OB | Office of Bursar |
| OBD | Office of Business Development |
| ODL | Open and Distance Learning |
| ODVCASA | Office of DVC Academic and Student Affairs |
| ODVCRPGS | Office of DVC Research and Postgraduate Studies |
| OGCA | Office of Group Corporate Affairs |
| OGHR | Office of Group Human Resources |
| OGLM | Office of Group Logistics Management |
| OGS | Office of Group Sustainability |
| OPS | Office of Postgraduate Studies |
| OR | Office of Registrar |
| OPVC | Office of President and Vice Chancellor |
| PRE-U | Pre-U Studies |
| SAA | Student Affairs and Alumni |
| SABE | School of Architecture and Built Environment |
| SC | Sarawak Campus |
| SHC | Springhill Campus |
| SM | Senate Meeting |
| SMM | Senior Management Meeting |
| SO | Secretariat Office |
| TMM | Top Management Meeting |
| UCM | University Council Meeting |

| NO | PARTICULARS |
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| 1.0 | ADMINISTRATIVE MATTERS |
| 1.1 | Official Welcome Address by the Chairman |
| | 1.1.1 The 1/3 quorum for the meeting was confirmed. The Chairman called the meeting to order. |
| 1.2 | Confirmation of Minutes of the UCSI University Council Meeting No. 03/2025 |
| | 1.2.1 The motion to approve the minutes of the previous meeting, held on September 17, 2025 was initiated by OAR and seconded by SN. The minutes were approved with amendments made to Item 2.1: Quarter 3 Progress Report and Way Forward, under Bullet Point 4. |
| 1.3 | UCSI University Council E-Circulation |
| | <p>1.3.1 Office of Group Human Resources</p> <p>1.3.1.1 Proposed Academic Positions for the Selection & Promotion Exercise (October 2025)</p> <p>E-circulated on November 11, 2025 and duly approved by the UCSI University Council on November 13, 2025</p> <p>1.3.1.2 Proposed Appointment of Clinical Professor for the Faculty of Medicine and Health Sciences</p> <p>E-circulated on November 25, 2025 and duly approved by the UCSI University Council on November 27, 2025</p> |
| 2.0 | OFFICE OF PRESIDENT & VICE CHANCELLOR |
| 2.1 | HT presented the Quarter 4 Progress Report and Way Forward. |
| 3.0 | OFFICE OF BURSAR |
| 3.1 | WF presented the Peer Comparison: Financial Performance 2024. |
| 3.2 | WF presented the Financial Results (As of November 30th, 2025). |
| 3.3 | WF presented the Forecast for Full Year Financial Performance 2025. |
| 3.4 | WF sought approval for the Budget 2026. |
| 4.0 | APPROVALS & ENDORSEMENTS |

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| 4.1 | LT sought endorsement for the Proposed Appointment of Postdoctoral Research Fellow. |
| 4.2 | LT sought endorsement for the Proposed Appointment of Visiting Postdoctoral Research Fellow. |
| 4.3 | PM sought endorsement for the Proposed UCSI Business Pod – Policy for Profit & Loss Sharing. |
| 4.4 | KA sought approval for the Proposed Appointment of Academicians. |
| 5.0 | MATTERS ARISING |
| 5.1 | Matters Arising from the Minutes of the UCSI University Council Meeting No. 02/2024 held on June 26, 2024 |
| | 5.1.1 Face Recognition System Implementation |
| 5.2 | Matters Arising from the Minutes of the UCSI University Council Meeting No. 03/2024 held on September 24, 2024 |
| | 5.2.1 SuperApps Features Enhancements |
| 5.3 | Matters Arising from the Minutes of the UCSI University Council Meeting No. 03/2025 held on September 17, 2025 |
| | 5.3.1 Promotional Video Development for the Faculty of Pharmaceutical Sciences |
| | 5.3.2 Solar Installation at Kuala Lumpur Campus Car Park |
| 6.0 | BRANCH CAMPUSES |
| 6.1 | Springhill Campus |
| | 6.1.1 JM presented the Springhill Campus Report. |
| 6.2 | Sarawak Campus |
| | 6.2.1 MS presented Sarawak Campus Report. |
| 6.3 | Bangladesh Campus |
| | 6.3.1 KR presented the Bangladesh Campus Report. |

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| 7.0 | OFFICE OF DVC ACADEMIC AND STUDENT AFFAIRS |
| 7.1 | RD presented the Academic Management Report. |
| 7.2 | KT presented the Student Affairs and Alumni Report. |
| 7.3 | DR presented the UCSI Student Council Report. |
| 8.0 | OFFICE OF RESEARCH AND POSTGRADUATE |
| 8.1 | PM presented the Research and Postgraduate Report. |
| 9.0 | CENTER FOR ACADEMIC QUALITY ASSURANCE |
| 9.1 | AK presented the UCSI University's Strategic Roadmap to Achieve Self-Accreditation Report. |
| 10.0 | OFFICE OF BUSINESS DEVELOPMENT |
| 10.1 | SF presented the Student Enrolment and Global Engagement Report. |
| 11.0 | OFFICE OF GROUP HUMAN RESOURCE |
| 11.1 | KA presented the Total Number of Staff (As of October, 2025). |
| 12.0 | OFFICE OF REGISTRAR |
| 12.1 | KA presented the dates of the Next Convocation Ceremony and UCSI University Council Meeting No. 01/2026. |
| 13.0 | OFFICE OF GROUP SUSTAINABILITY |
| 13.1 | LS presented the Sustainability Development Goals Report. |
| 14.0 | OFFICE OF GROUP CORPORATE AFFAIRS |
| 14.1 | RJ presented the Group Corporate Affairs Report. |
| 15.0 | OTHER MATTERS |
| 15.1 | Nil |

ADJOURNMENT:

The meeting was adjourned at **1:12p.m.** with a vote of thanks from the Chairman.

RECORDED BY:

Cik Nureen Airina Zahaziddin Putra
Executive, Secretariat Office