



**COUNCIL MEETING
Abridged Version**

Minutes of the UCSI University Council Meeting **No. 02/2025** held on **Wednesday, June 18, 2025**, at **2:00 p.m.** at the Senate Meeting Room, Level 11, Block G, **UCSI University**

ATTENDEES:

UCSI UNIVERSITY COUNCIL MEMBERS	
1. Dato' Peter T. S. Ng, FASc [PN] Founder and Executive Chairman of UCSI Group	Chairman
2. Prof. Emeritus Datuk Ts. Ir. Dr. Siti Hamisah Tapsir, FASc [HT] Vice Chancellor and President, Group Chief Executive Officer	Member
3. Academician Prof. Emeritus Tan Sri Dr. Omar Abdul Rahman [OAR]	Member
4. Academician Tan Sri Dr. Salleh Mohd Nor, FASc (Online) [SN]	Member
5. Academician Prof. Emeritus Datin Paduka Setia Dato' Dr. Aini Ideris, FASc [DA]	Member
6. Dr. Rosli Mai Lam [RL]	Member
7. Assoc. Prof. Tang Chong Ming [TM]	Member
8. Mr. Christopher Byran Ng [CN]	Member
9. Senior Prof. Dr. P'ng Tean Hwa, FASc [PH]	Member

UCSI UNIVERSITY COUNCIL PRESENTERS [MEMBERS OF THE TOP MANAGEMENT TEAM]	
1. Prof. Ir. Dr. Jimmy Mok Vee Hoong [JM] Pro Vice-Chancellor (Springhill Campus)	
2. Mdm. Mukvinder Kaur Sandhu [MS] Pro Vice-Chancellor (Kuching Campus)	
3. Prof. Datuk Dr. Rohana Yusof, FASc [RY] Deputy Vice-Chancellor, Academic and Internationalisation (Kuala Lumpur Campus)	
4. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	
5. Mr. Chan Joe Jim [CJ] Provost (Bangladesh Branch Campus)	
6. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	
7. Ts. Khalid Abdullah Abu Bakar [KA]	

Registrar, UCSI Education Group; Senior Director, Group Human Resource
8. Mdm. Wong Ming Fang [WF] Chief Finance Officer
9. Mr. Leong Sat Sing [LS] Vice President, Group Sustainability Office
10. En. Sheikh Fahmy Sheikh Mohamed [SF] Vice President, SDG Secretariat Office
11. Mr. Richard Lim Ming Jye [RJ] Vice President, Group Corporate Affairs

UCSI UNIVERSITY COUNCIL INVITEES

1. Prof. Ts. Dr. Lee Ming Tatt [LT] Director, Office of Postgraduate Studies
2. Mr. T. Kumaresh Kumar [KT] Director, Student Affairs and Alumni
3. Mr. Martin Chan Leong Wai [MC] Chief Information Officer
4. Prof. Dr. R. Mogana [MR] Dean, Faculty of Pharmaceutical Sciences
5. Asst. Prof. Teoh Chee Keong [TK] Deputy Dean, School of Architecture and Built Environment

BY INVITATION: STUDENT COUNCIL

1. Cik Nadhrah Redzuan [NR]

SECRETARIAT

1. Ms. Parveen Kaur Gill [PG] Manager, Secretariat Office

LIST OF ABBREVIATIONS

AMO	Academic Management Office
BC	Bangladesh Campus
BoD	Board of Directors
BoS	Board of Studies
CAQA	Center for Academic Quality and Assurance
CBIIM	Centre for Business Informatics and Industrial Management
CEC	China Engagement Centre
CEO	Chief Executive Officer
CERVIE	Centre of Excellence for Research, Value Innovation and Entrepreneurship
CSD	Computer Service Department
FAS	Faculty of Applied Sciences
FBM	Faculty of Business and Management
FETBE	Faculty of Engineering, Technology and Built Environment
FHTM	Faculty of Hospitality and Tourism Management
FMHS	Faculty of Medicine and Health Sciences
FOSSLA	Faculty of Social Sciences and Liberal Arts
FPS	Faculty of Pharmaceutical Sciences
GBS	UCSI Graduate Business School
GEO	Global Engagement Office
IASDA	Institute of Computer Science and Digital Innovation
ICAD	De Institute of Creative Arts and Design
IISDS	International Institute of Science Diplomacy Sustainability
IMUS	Institute of Music
IO	International Office
IoL	Institute of Languages
KLC	Kuala Lumpur Campus
LD	Legal Department
OADVCQA	Office of Associate DVC for Quality Assurance
OB	Office of Bursar
OBD	Office of Business Development
ODL	Open and Distance Learning
ODVCAI	Office of DVC Academic and Internationalization
ODVCRPGS	Office of DVC Research and Postgraduate Studies
OGCA	Office of Group Corporate Affairs
OGHR	Office of Group Human Resources
OGLM	Office of Group Logistics Management
OGSIA	Office of Group Sustainability and Internal Audit
OPS	Office of Postgraduate Studies
OR	Office of Registrar
OVCP	Office of Vice Chancellor and President
PRE-U	Pre-U Studies
SAA	Student Affairs and Alumni
SABE	School of Architecture and Built Environment
SC	Sarawak Campus
SHC	Springhill Campus
SM	Senate Meeting
SMM	Senior Management Meeting
SO	Secretariat Office
TMM	Top Management Meeting
UCM	University Council Meeting

NO	PARTICULARS
1.0	ADMINISTRATIVE MATTERS
1.1	Official Welcome Address by the Chairman
	1.1.1 The 1/3 quorum for the meeting was confirmed. The Chairman called the meeting to order.
1.2	Confirmation of Minutes of the UCSI University Council Meeting No. 01/2025
	1.2.1 The motion to approve the minutes of the previous meeting, held on March 19, 2025 was initiated by SN and seconded by TM. The minutes were approved without any amendments.
1.3	Matters Arising from Minutes of the UCSI University Council Meeting No. 02/2024
	1.3.1 Facial Recognition System Deadline & Related Matters
1.4	Matters Arising from Minutes of the UCSI University Council Meeting No. 03/2024
	1.4.1 SuperApps Features Enhancement
1.5	Matters Arising from Minutes of the UCSI University Council Meeting No. 01/2025
	1.5.1 Promotional Videos for Niche Programmes: (A) School of Optometry and School of Anti-Aging & (B) School of Nursing¹
	1.5.2 Discussion on Enrolment Decline
	1.5.3 Preparation for Materials: Meeting with Deputy Minister
	1.5.4 Meeting with Student Organization on Ramadhan Buka Puasa Event
	1.5.5 Installation of On-Site Incinerator
	1.5.6 Clarification on Licensing Scope for University Collaboration
1.6	UCSI University Council E-Circulation

	<p>1.6.1 Proposed Appointment Professor for the International Institute of Science Diplomacy and Sustainability</p> <p>E-circulated on March 19, 2025, and duly approved by the UCSI University Council on March 25, 2025</p>
	<p>1.6.2 Proposed Appointment for Chancellor of UCSI University</p> <p>E-circulated on April 7, 2025, and duly approved by the UCSI University Council on the same day</p>
	<p>1.6.3 Proposed Appointment for Professor for the Faculty of Engineering, Technology and Built Environment</p> <p>E-circulated on May 7, 2025, and duly approved by the UCSI University Council on the same day</p>
	<p>1.6.4 Proposed Appointments Professor for the De Institute of Creative Arts and Design Professor and Pro Vice-Chancellor for UCSI University, Bangladesh Branch Campus, Associate Professor for the Faculty of Engineering, Technology and Built Environment, Associate Professor for the Faculty of Applied Sciences</p> <p>E-circulated on May 20, 2025, and duly approved by the UCSI University Council on May 22, 2025</p>
2.0	OFFICE OF VICE CHANCELLOR AND PRESIDENT & GROUP CHIEF EXECUTIVE OFFICER
2.1	HT presented the Quarter 2 Progress Report and Way Forward.
3.0	OFFICE OF BURSAR
3.1	WF presented the Summary of May 2025.
4.0	APPROVALS & ENDORSEMENTS
4.1	WF from OB sought endorsement for the Proposed Increment in Application and Administration Fee.
4.2	MR from FPS sought endorsement for the Proposed Relocation Plan for Faculty of Pharmaceutical Sciences to Springhill, which was approved at the Top Management Meeting on May 5, 2025.
4.3	LT from OPS sought endorsement for the Proposed Postdoctoral Research Fellows, which was approved at the Top Management Meeting on April 7, 2025.
4.4	LM from OPS sought endorsement for the Proposed Monthly Bench Fees for Visiting Scholars at UCSI University, which was approved at the Top Management Meeting on April 7, 2025.
4.5	TK from SABE sought endorsement for the Proposed Budget for SABE Studios at Level 8, Block G, which was approved at the Top Management Meeting on May 20, 2025.
5.0	BRANCH CAMPUSES

5.1	Springhill Campus
	5.1.1 JM presented the Springhill Campus Report.
5.2	Sarawak Campus
	5.2.1 MS presented Sarawak Campus Report.
5.3	Bangladesh Campus
	5.3.1 CJ presented the Bangladesh Campus Report.
6.0	OFFICE OF DVC ACADEMIC AND INTERNATIONALISATION
6.1	RY presented the Academic Management Report.
6.2	KT presented the Student Affairs and Alumni Report.
6.3	NR presented the UCSI Student Council Report.
7.0	OFFICE OF RESEARCH AND POSTGRADUATE
7.1	PM presented the Research and Postgraduate Report.
8.0	OFFICE OF BUSINESS DEVELOPMENT
8.1	SF presented the Student Enrolment and Global Engagement Report.
9.0	OFFICE OF GROUP HUMAN RESOURCES
9.1	KA presented the Total Number of Staff Report.
10.0	OFFICE OF REGISTRAR
10.1- 10.2	KA also presented the next convocation ceremony and UCSI University Council Meeting dates.
11.0	OFFICE OF GROUP SUSTAINABILITY AND INTERNAL AUDIT
11.1	LS presented the Sustainability Development Goals Report.

12.0	OFFICE OF GROUP CORPORATE AFFAIRS
12.1	RL presented the Group Corporate Affairs Report.
13.0	OTHER MATTERS
	Nil

ADJOURNMENT:

The meeting was adjourned at **5:41p.m.** with a vote of thanks from the Chairman.

RECORDED BY:

Parveen Kaur Gill
 Manager, Secretariat Office