



COUNCIL MEETING
Abridged Version

Minutes of the UCSI University Council Meeting **No. 01/2025** held on **Wednesday, March 19, 2025**, at **9:00 a.m.** at **the Senate Meeting Room**, Level 11, Block G, **UCSI University**

ATTENDEES:

UCSI UNIVERSITY COUNCIL MEMBERS	
1. Dato' Peter T. S. Ng, FASc [PN] Founder and Executive Chairman of UCSI Group	Chairman
2. Prof. Emerita Datuk Ts. Ir. Dr. Siti Hamisah Tapsir, FASc [HT] Vice Chancellor and President, Group Chief Executive Officer	Member
3. Academician Prof. Emeritus Tan Sri Dr. Omar Abdul Rahman [OAR]	Member
4. Academician Tan Sri Dr. Salleh Mohd Nor, FASc (Online) [SN]	Member
5. Academician Prof. Emeritus Datin Paduka Setia Dato' Dr. Aini Ideris, FASc [DA]	Member
6. Dr. Rosli Mai Lam [RL]	Member
7. Assoc. Prof. Tang Chong Ming [TM]	Member
8. Mr. Christopher Byran Ng [CN]	Member
9. Senior Prof. Dr. P'ng Tean Hwa, FASc [PH]	Member

UCSI UNIVERSITY COUNCIL PRESENTERS [MEMBERS OF THE TOP MANAGEMENT TEAM]	
1. Prof. Ir. Dr. Jimmy Mok Vee Hoong [JM] Pro Vice-Chancellor (Springhill Campus)	
2. Mdm. Mukvinder Kaur Sandhu [MS] Pro Vice-Chancellor (Kuching Campus)	
3. Prof. Datuk Dr. Rohana Yusof, FASc [RY] Deputy Vice-Chancellor, Academic and Internationalisation (Kuala Lumpur Campus)	
4. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	
5. Mr. Chan Joe Jim [CJ] Provost (Bangladesh Branch Campus)	
6. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	
7. Ts. Khalid Abdullah Abu Bakar [KA] Registrar, UCSI Education Group; Senior Director, Group Human Resource	

8. Mdm. Wong Ming Fang [WF] Chief Finance Officer
9. Mr. Leong Sat Sing [LS] Vice President, Group Sustainability Office
10. En. Sheikh Fahmy Sheikh Mohamed [SF] Vice President, SDG Secretariat Office
11. Mr. Richard Lim Ming Jye [RJ] Vice President, Group Corporate Affairs

UCSI UNIVERSITY COUNCIL INVITEES

1. Prof. Ts. Dr. Lee Ming Tatt [LT] Director, Office of Postgraduate Studies
2. Mr. T. Kumaresh Kumar [KT] Director, Student Affairs and Alumni
3. Mr. Martin Chan Leong Wai [MC] Chief Information Officer

BY INVITATION: STUDENT COUNCIL

1. Cik Nadhrah Redzuan [NR]

SECRETARIAT

1. Ms. Parveen Kaur Gill [PG] Manager, Secretariat Office

LIST OF ABBREVIATIONS

AMO	Academic Management Office
BC	Bangladesh Campus
BoD	Board of Directors
BoS	Board of Studies
CAQA	Center for Academic Quality and Assurance
CBIIM	Centre for Business Informatics and Industrial Management
CEC	China Engagement Centre
CEO	Chief Executive Officer
CERVIE	Centre of Excellence for Research, Value Innovation and Entrepreneurship
CSD	Computer Service Department
FAS	Faculty of Applied Sciences
FBM	Faculty of Business and Management
FETBE	Faculty of Engineering, Technology and Built Environment
FHTM	Faculty of Hospitality and Tourism Management
FMHS	Faculty of Medicine and Health Sciences
FOSSLA	Faculty of Social Sciences and Liberal Arts
FPS	Faculty of Pharmaceutical Sciences
GBS	UCSI Graduate Business School
GEO	Global Engagement Office
IASDA	Institute of Computer Science and Digital Innovation
ICAD	De Institute of Creative Arts and Design
IISDS	International Institute of Science Diplomacy Sustainability
IMUS	Institute of Music
IO	International Office
IoL	Institute of Languages
KLC	Kuala Lumpur Campus
LD	Legal Department
OADVCQA	Office of Associate DVC for Quality Assurance
OB	Office of Bursar
ODL	Open and Distance Learning
ODVCAI	Office of DVC Academic and Internationalization
ODVCRPGS	Office of DVC Research and Postgraduate Studies
OGCA	Office of Group Corporate Affairs
OGHR	Office of Group Human Resources
OGLM	Office of Group Logistics Management
OGS	Office of Group Strategic
OGSIA	Office of Group Sustainability and Internal Audit
OPS	Office of Postgraduate Studies
OR	Office of Registrar
OVCP	Office of Vice Chancellor and President
PRE-U	Pre-U Studies
SAA	Student Affairs and Alumni
SABE	School of Architecture and Built Environment
SC	Sarawak Campus
SHC	Springhill Campus
SM	Senate Meeting
SMM	Senior Management Meeting
SO	Secretariat Office
TMM	Top Management Meeting
UCM	University Council Meeting

NO	PARTICULARS
1.0	ADMINISTRATIVE MATTERS
1.1	Official Welcome Address by the Chairman
	1.1.1 The 1/3 quorum for the meeting was confirmed. The Chairman called the meeting to order.
	1.2.2 Ramadhan Greetings and Expression of Gratitude
1.2	Confirmation of Minutes of the UCSI University Council Meeting No. 04/2024
	1.2.1 The motion to approve the minutes of the previous meeting, held on December 12, 2024 was initiated by KA and seconded by DA and SN. The minutes were approved without any amendments.
1.3	Matters Arising from Minutes of the UCSI University Council Meeting No. 02/2024
	1.3.1 Face Recognition System Implementation
1.4	Matters Arising from Minutes of the UCSI University Council Meeting No. 03/2024
	1.4.1 Renovation Status of ICSDI Cyber Security Lab, Lab A, B, C, and D
	1.4.2 (A) SuperApps Features Enhancement & (B) Timetabling Management Improvement
1.5	Matters Arising from the Minutes of the UCSI University Council Meeting No. 04/2024
	1.5.1 (A) Challenges in Direct Student Recruitment by the China Office & (B) Reversion of Commission
	1.5.2 Outcome of Townhall Gathering: Moving FPS to UCSI Hospital
	1.5.3 Discussion on China Student Numbers with PN, HT, SF, and KP
	1.5.4 Academic and Administrative Promotion Appeal Process Flow

1.6	UCSI University Council E-Circulation
	Nil
2.0	OFFICE OF VICE CHANCELLOR AND PRESIDENT
2.1	HT presented the 2025 Way Forward and Strategies.
3.0	OFFICE OF BURSAR
3.1	WF presented the Summary of February 2025 Financials.
4.0	APPROVALS & ENDORSEMENTS
4.1	KA from OGHR sought approval for the Proposed Hiring Appointment, which was recommended by Selection Committee on February 4, 2025.
4.2	LT from OPS sought endorsement for the Proposed Appointment of Visiting Postdoctoral Research Fellows, which was approved at the Top Management Meeting on February 3, 2025.
4.3	LT from OPS also sought endorsement for the Proposed Appointment of Postdoctoral Research Fellow, which was approved at the Top Management Meeting on February 3, 2025:
4.4	WF from OB sought endorsement for the UCSI University Spending Approval Limits, which was approved at the Top Management Meeting on February 17, 2025.
5.0	BRANCH CAMPUSES
5.1	Springhill Campus
	5.1.1 JM presented the Springhill Campus Report.
5.2	Sarawak Campus
	5.2.1 MS presented Sarawak Campus Report.
5.3	Bangladesh Campus

	4.3.1 CJ presented the Bangladesh Campus Report.
6.0	OFFICE OF DVC ACADEMIC AND INTERNATIONALISATION
6.1	RY presented the Academic Management Report.
6.2	KT presented the Student Affairs and Alumni Report.
6.3	NR presented the Student Council Report.
7.0	OFFICE OF RESEARCH AND POSTGRADUATE
7.1	PM presented the Research and Postgraduate Report.
8.0	OFFICE OF GROUP HUMAN RESOURCES
8.1	KA presented the Total Number of Staff.
9.0	OFFICE OF REGISTRAR
9.1 9.2	KA also presented the next convocation ceremony and UCSI University Council Meeting dates.
10.0	OFFICE OF GROUP SUSTAINABILITY AND INTERNAL AUDIT
10.1	LS presented the Sustainability Development Goals Report.
11.0	OFFICE OF GROUP CORPORATE AFFAIRS
11.1	RL presented the Group Corporate Affairs Report.
12.0	OFFICE OF GROUP STRATEGIC
12.1	SF presented the Student Enrolment and Global Engagement Report.
13.0	OTHER MATTERS

	Nil

ADJOURNMENT:

The meeting was adjourned at **1:58p.m.** with a vote of thanks from the Chairman.

RECORDED BY:

Parveen Kaur Gill
Manager, Secretariat Office