



COUNCIL MEETING
Abridged Version

Minutes of the UCSI University Council Meeting **No. 03/2025** held on **Wednesday, September 17, 2025**,
at **10:15 a.m.** at Hospital Boardroom, Level 4, **UCSI University Springhill Campus, Port Dickson**

ATTENDEES:

UCSI UNIVERSITY COUNCIL MEMBERS	
1. Dato' Peter T. S. Ng, FASc [PN] Founder and Executive Chairman of UCSI Group	Chairman
2. Prof. Emeritus Datuk Ts. Ir. Dr. Siti Hamisah Tapsir, FASc [HT] Vice Chancellor and President, Group Chief Executive Officer	Member
3. Academician Prof. Emeritus Tan Sri Dr. Omar Abdul Rahman [OAR]	Member
4. Academician Tan Sri Dr. Salleh Mohd Nor, FASc (Online) [SN]	Member
5. Academician Prof. Emeritus Datin Paduka Setia Dato' Dr. Aini Ideris, FASc [DA]	Member
6. Dr. Rosli Mai Lam [RML]	Member
7. Assoc. Prof. Tang Chong Ming [TM]	Member
8. Mr. Christopher Byran Ng [CN]	Member
9. Senior Prof. Dr. P'ng Tean Hwa, FASc [PH]	Member

UCSI UNIVERSITY COUNCIL PRESENTERS [MEMBERS OF THE TOP MANAGEMENT TEAM]	
1. Prof. Ir. Dr. Jimmy Mok Vee Hoong [JM] Pro Vice-Chancellor (Springhill Campus)	
2. Mdm. Mukvinder Kaur Sandhu [MS] Pro Vice-Chancellor (Kuching Campus)	
3. Prof. Datuk Dr. Rohana Yusof, FASc [RY] Deputy Vice-Chancellor, Academic and Internationalisation (Kuala Lumpur Campus)	
4. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	
5. Prof. Ir. Dr. D. Rajkumar [RD] Associate Deputy Vice Chancellor, Quality Assurance	
6. Mr. Chan Joe Jim [CJ] Provost (Bangladesh Branch Campus)	
7. Distinguished Prof. Dr. Phang Siew Moi, FASc [PM] Deputy Vice-Chancellor, Research and Postgraduate	

8. Ts. Khalid Abdullah Abu Bakar [KA] Registrar, UCSI Education Group; Senior Director, Group Human Resource
9. Mdm. Wong Ming Fang [WF] Chief Finance Officer
10. Mr. Leong Sat Sing [LS] Vice President, Group Sustainability Office
11. En. Sheikh Fahmy Sheikh Mohamed [SF] Vice President, SDG Secretariat Office
12. Mr. Richard Lim Ming Jye [RJ] Vice President, Group Corporate Affairs

UCSI UNIVERSITY COUNCIL INVITEES

1. Prof. Ts. Dr. Lee Ming Tatt [LT] Director, Office of Postgraduate Studies
2. Mr. T. Kumaresh Kumar [KT] Director, Student Affairs and Alumni
3. Prof. Dr. Rogayah A. Razak [RR] Dean, Faculty of Social Sciences and Liberal Arts
4. Prof. Dr. Richard Peter Bailey [RB] Deputy Dean, Faculty of Social Sciences and Liberal Arts
5. Academician Prof. Dato' Dr. Ahmad Ibrahim, FASc [AI] Professor, Faculty of Engineering, Technology, and Built Environment
6. Mr. S. Patmanathan [PS] Senior Project Manager, Computer Service Department

BY INVITATION: STUDENT COUNCIL

1. Cik Nadhrah Redzuan [NR]

SECRETARIAT

1. Mdm. Parveen Kaur Gill [PG] Manager, Secretariat Office
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LIST OF ABBREVIATIONS

AMO	Academic Management Office
BC	Bangladesh Campus
BoD	Board of Directors
BoS	Board of Studies
CAQA	Center for Academic Quality and Assurance
CBIIM	Centre for Business Informatics and Industrial Management
CEC	China Engagement Centre
CEO	Chief Executive Officer
CERVIE	Centre of Excellence for Research, Value Innovation and Entrepreneurship
CSD	Computer Service Department
FAS	Faculty of Applied Sciences
FBM	Faculty of Business and Management
FETBE	Faculty of Engineering, Technology and Built Environment
FHTM	Faculty of Hospitality and Tourism Management
FMHS	Faculty of Medicine and Health Sciences
FOSSLA	Faculty of Social Sciences and Liberal Arts
FPS	Faculty of Pharmaceutical Sciences
GBS	UCSI Graduate Business School
GEO	Global Engagement Office
IASDA	Institute of Computer Science and Digital Innovation
ICAD	De Institute of Creative Arts and Design
IISDS	International Institute of Science Diplomacy Sustainability
IMUS	Institute of Music
IO	International Office
IoL	Institute of Languages
KLC	Kuala Lumpur Campus
LD	Legal Department
OADVCQA	Office of Associate DVC for Quality Assurance
OB	Office of Bursar
OBD	Office of Business Development
ODL	Open and Distance Learning
ODVCAI	Office of DVC Academic and Internationalization
ODVCRPGS	Office of DVC Research and Postgraduate Studies
OGCA	Office of Group Corporate Affairs
OGHR	Office of Group Human Resources
OGLM	Office of Group Logistics Management
OGSIA	Office of Group Sustainability and Internal Audit
OPS	Office of Postgraduate Studies
OR	Office of Registrar
OVCP	Office of Vice Chancellor and President
PRE-U	Pre-U Studies
SAA	Student Affairs and Alumni
SABE	School of Architecture and Built Environment
SC	Sarawak Campus
SHC	Springhill Campus
SM	Senate Meeting
SMM	Senior Management Meeting
SO	Secretariat Office
TMM	Top Management Meeting
UCM	University Council Meeting

NO	PARTICULARS
1.0	ADMINISTRATIVE MATTERS
1.1	Official Welcome Address by the Chairman
	1.1.1 The 1/3 quorum for the meeting was confirmed. The Chairman called the meeting to order.
1.2	Confirmation of Minutes of the UCSI University Council Meeting No. 02/2025
	1.2.1 The motion to approve the minutes of the previous meeting, held on June 18, 2025 was initiated by PN and seconded by SN. The minutes were approved without any amendments.
1.3	UCSI University Council E-Circulation
	<p>1.3.1 Office of Group Human Resources</p> <p>1.3.1.1 Proposed Appointment of Professor for the Faculty of Engineering, Technology and Built Environment, and Director for Centre of Excellence for Research, Value Innovation and Entrepreneurship</p> <p>1.3.1.2 Proposed Appointment of Professor for the Faculty of Social Sciences and Liberal Arts</p> <p>1.3.1.3 Proposed Appointment of Professor for the Faculty of Social Sciences and Liberal Arts</p> <p>1.3.1.4 Proposed Appointment of Associate Professor for the Faculty of Social Sciences and Liberal Arts</p> <p>1.3.1.5 Proposed Appointment of Professor for the Faculty of Medical and Health Sciences</p> <p>E-circulated on August 12, 2025, and duly approved by the UCSI University Council on August 13, 2025</p>
2.0	OFFICE OF VICE CHANCELLOR AND PRESIDENT & GROUP CHIEF EXECUTIVE OFFICER
2.1	HT presented the Quarter 3 Progress Report and Way Forward.
3.0	OFFICE OF BURSAR
3.1	WF presented Summary of August 2025 Financial.
4.0	APPROVALS & ENDORSEMENTS
4.1	RR and RB sought endorsement for the Proposed Sports Facilities Plan.
4.2	AI sought endorsement for the Proposed Professor@UCSI Activities for the Year 2025 – 2026.

4.3	LT sought approval for the Proposed Appointment of Postdoctoral Research Fellow.
4.4	PM sought endorsement for the Proposed Establishment of UCSI Business Pot.
5.0	MATTERS ARISING
5.1	Matters Arising from the Minutes of the UCSI University Council Meeting No. 02/204 held on June 26, 2024
	5.1.1 Face Recognition System Implementation
5.2	Matters Arising from the Minutes of the UCSI University Council Meeting No. 03/2024 held on September 24, 2024
	5.2.1 SuperApps Features Enhancements
5.3	Matters Arising from the Minutes of the UCSI University Council Meeting No. 01/205 held on March 19, 2025
	5.3.1 Promotional Videos for Niche Programmes: Schools of Optometry
5.4	Matters Arising from the Minutes of the UCSI University Council Meeting No. 02/205 held on June 18, 2025
	5.4.1 Meeting with Bank Islam
	5.4.2 Executive of Revised International Applications Fees and Tuition Fees Increase
	5.4.3 Fulfilment of Remaining Postdoctoral Positions and Cross-Citation Targets
	5.4.4 Filming of OT Training Sessions for Marketing Purpose
6.0	BRANCH CAMPUSES
6.1	Springhill Campus
	6.1.1 JM presented the Springhill Campus Report
6.2	Sarawak Campus

	6.2.1 MS presented Sarawak Campus Report.
6.3	Bangladesh Campus
	6.3.1 CJ presented the Bangladesh Campus Report.
7.0	OFFICE OF DVC ACADEMIC AND INTERNATIONALISATION
7.1	RY presented the Academic Management Report.
7.2	KT presented the Student Affairs and Alumni Report.
7.3	NR presented the UCSI Student Council Report.
8.0	OFFICE OF DVC RESEARCH AND POSTGRADUATE
8.1	PM presented the Research and Postgraduate Report.
9.0	OFFICE OF ADVC ACADEMIC QUALITY ASSURANCE
9.1	RD presented the UCSI University's Strategic Roadmap to Achieve Self-Accreditation.
10.0	OFFICE OF BUSINESS DEVELOPMENT
10.1	SF presented the Student Enrolment and Global Engagement Report.
11.0	OFFICE OF GROUP HUMAN RESOURCES
11.1	KA presented the Total Number of Staff Report.
12.0	OFFICE OF REGISTRAR
12.1 & 12.2	KA presented the dates of the next convocation ceremony and UCSI University Council Meeting No. 04/2025.
13.0	OFFICE OF GROUP SUSTAINABILITY AND INTERNAL AUDIT
13.1	LS presented the Sustainable Development Goal Report.

14.0	OFFICE OF GROUP CORPORATE AFFAIRS
14.1	RL presented the Group Corporate Affairs Report.
15.0	OTHER MATTERS
15.1	LS presented the Race to Zero 2025: Interim Plan Towards 2030.

ADJOURNMENT:

The meeting was adjourned at **5:41p.m.** with a vote of thanks from the Chairman.

RECORDED BY:

Parveen Kaur Gill
Manager, Secretariat Office