



## UCSI UNIVERSITY COUNCIL MEETING

### Abridged Version

Minutes of UCSI University Council Meeting (01/2023) held on Tuesday, **14 March 2023** at **9:00 a.m. at Senate Meeting Room, Block G, Level 11**

<p><b>Present</b></p> <ol style="list-style-type: none"><li>1. YBhg. Dato' Peter T. S. Ng (Chairman)</li><li>2. YBhg. Professor Datuk Ir. Ts. Dr. Siti Hamisah Binti Tapsir</li><li>3. YBhg. Academician Emeritus Professor Tan Sri Datuk Dr. Omar Abdul Rahman</li><li>4. YBhg. Academician Tan Sri Dato' Seri Dr. Salleh Bin Mohd Nor</li><li>5. YBhg. Dato' Dr. Hj Mohd Karim Bin Hj Abdullah</li></ol> <p><b>Presenters</b></p> <ol style="list-style-type: none"><li>1. Professor Ir Dr Jimmy Mok Vee Hong</li><li>2. Ms. Mukvinder Kaur Sandhu (Online)</li><li>3. Ms. Wong Ming Fang</li><li>4. Distinguished Professor Dr Phang Siew Moi, FASc (Online)</li><li>5. Professor Datuk Dr Rohana Bt Yusof, FASc</li><li>6. Professor Dr Yeong Siew Wei</li><li>7. Mr. Chan Joe Jim</li><li>8. Mr. Leong Sat Sing</li><li>9. Ms. Grace Chan Hwee</li><li>10. En. Sheikh Fahmy Bin Sheikh Mohamed</li><li>11. En. Nur Zahdi Bin Mohd Nor Aldin</li><li>12. Mr. James Thang Joo Ming</li><li>13. Mr. Richard Lim Ming Jye</li></ol> <p><b>By Invitation</b></p> <ol style="list-style-type: none"><li>14. Prof Ts Dr Lee Ming Tatt</li><li>15. Prof Dr Shamala Deivi AP K.C. Sekaran</li><li>16. Prof Dr Sameem Bt Abdul Karim</li></ol>	<ol style="list-style-type: none"><li>6. Dr. Rosli Mai Lam</li><li>7. Professor Tang Chong Ming (Online)</li><li>8. Professor Dato' Dr. Ahmad Bin Ibrahim</li><li>9. Mr. Christopher Byran Ng</li></ol> <p>Pro Vice-Chancellor (Springhill campus) Pro Vice-Chancellor (Kuching campus) Chief Finance Officer, Group Finance Deputy Vice-Chancellor, Research and Postgraduate Deputy Vice-Chancellor, Academic and Internationalization Deputy Vice-Chancellor, Student Affairs and Alumni Provost (Bangladesh campus) Vice-President, SDG Secretariat Office Vice-President, Group Human Resource Vice-President, Strategy Office Senior Director, Global Rankings and Internal Audit Chief Information Officer, Computer Services Department Head, Group Corporate Affairs</p> <p>Director, Office of Postgraduate Studies Deputy Dean, Faculty of Medicine and Health Sciences Director, Institute of Computer Science and Digital Innovation</p>
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<b>Secretary</b> 1. En. Khalid Abdullah Bin Abu Bakar 2. Ms. Foong Pek Yee (Yinyi)	Registrar Secretariat Office
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No	Particulars	Action by/ Presenter
<b>1.0</b>	<b>ADMINISTRATIVE MATTERS</b>	
<b>1.1</b>	<b>Official Welcome Address by the Chairman</b>  The quorum for the meeting was confirmed and the Chairman called the meeting to order.	Noting
<b>1.2</b>	Prof Datuk Dr Siti Hamisah updated the Council members on the launch of UCSI's first international campus in Bangladesh officiated in Dhaka on 1 <sup>st</sup> March 2023.	Noting
<b>1.3</b>	<b>Confirmation of Minutes of University Council Meeting No. 04/2022 held on 7 December 2022</b>  The Minutes of the previous meeting was accepted and confirmed by the Council.	Secretariat Office
<b>1.4</b>	<b>Matters Arising from Minutes University Council Meeting No. 04/2022 held on 7 December 2022</b>  <b>Kindly refer to Appendix 1 – UCSI University Council Matters Arising for updates.</b>  <u><b>Item closed.</b></u>	Noting
<b>1.5</b>	<b>University Council E – Circulation Endorsement</b>	
1.5.1	Proposed UCSI University Bangladesh Campus Pro VC and Provost  <b>i. Professor Datuk Dr Rohana Binti Yusof</b> (Pro Vice-Chancellor)  <b>ii. Mr. Chan Joe Jim</b> (Provost)	E-Circulated on 21 February 2023 & duly approved
1.5.2	Prof Datuk Dr Siti Hamisah informed that Prof Datuk Dr Rohana will be assuming dual roles while maintaining her current role as DVC Academic and Internationalization for now.	Noting

2.0	<p><b>Opening Remarks from the Chairman to the Top Management Members</b></p> <p>Noted by members of Top Management.</p>	All
3.0	<b>GROUP CEO &amp; VICE-CHANCELLOR'S OFFICE</b>	<p><b>Professor Datuk Ir Ts Dr Siti Hamisah Binti Tapsir</b></p>
3.1	<p><b>Q1 2023 Highlights of UCSI University Strategic Roadmap</b></p> <p><b>3.1.1 Update from Student Affairs and Alumni</b></p> <p><b>3.1.1 (b) Mr. James Thang is to expedite My Co-Op Portal with the abovementioned functions built in.</b></p> <p><b>3.1.2 Update from Student Enrolment Centre</b></p> <p><b>3.1.3 Update from Global Engagement Office</b></p> <p><b>3.1.4 Update from University Ranking Office</b></p> <p><b>3.1.5 Update from Group Human Resource Office</b></p> <ul style="list-style-type: none"> <li>• <b>To feature our Strategic Roadmap in a more prominent page in the UCSI website from the current location which is obscure.</b></li> </ul> <p><b>3.1.6 Update from Sustainable Development Goals Office</b></p> <p><b>3.1.7 Re-naming of SDG Secretariat Office</b></p>	<p><b>En. Sheikh Fahmy Bin Sheikh Mohamed</b></p>
4.0	<p><b>Institute of Computer Science and Digital Innovation (ICSDI) Transformation Plan</b></p> <p>Council granted approval on the new computer labs for ICSDI.</p>	
4.1	<p><b>Dalian University (China) Satellite Campus in KL campus</b></p> <p>The Council is agreeable to this proposal in the condition that Dalian University is in compliant with the government's regulation.</p>	

5.0	<b>DVC ACADEMIC &amp; INTERNATIONALISATION</b>	<b>Prof Datuk Dr Rohana Binti Yusof FASc</b>
	<p><b>5.1 Academic Status Report as of March 2023</b></p> <p>Prof Datuk Dr Rohana reported the following: -</p> <p><b>5.1.1 GOAL 1: STUDENT CENTRICITY</b>  <b>Initiative 2: Teaching and Learning (Mobility Updates)</b></p> <p><b>5.1.2 GOAL 2: INCLUSIVE AND SUSTAINABLE GROWTH</b>  <b>Initiative 1: Flexible Learning (APEL.Q Updates)</b></p> <p><b>5.1.3 Status of APEL Q</b></p> <p><b>5.1.4 Status of Micro-Credential</b></p> <p><b>GOAL 2: INCLUSIVE AND SUSTAINABLE GROWTH</b>  <b>Initiative 1: Flexible Learning (Micro-Credential update)</b></p> <p><b>5.1.5 GOAL 2: INCLUSIVE AND SUSTAINABLE GROWTH</b>  <b>Initiative 2: UN SDGs &amp; Initiative 3: Expansion</b></p> <p><b>5.1.6 GOAL 5: REPUTATION FOR EXCELLENCE</b>  <b>Initiative 3: Growing Talent</b></p> <p><b>5.1.7 Self-Accrediting University Status</b></p> <p><b>5.1.8 Staff with PhD</b></p> <p><b>5.2 Total number of Local and Expatriate Academic Staff</b></p> <p><b>5.2.1 UCSI University Online Radio</b></p> <p><u>Item noted by the Council.</u></p>	
6.0	<b>RESEARCH &amp; POSTGRADUATE (RPG)</b>	<b>Distinguished Prof Dr Phang Siew Moi FASc</b>
	<p><b>6.1 Updates on Research &amp; Postgraduate Studies.</b></p> <p>Distinguished Prof Dr Phang Siew Moi reported the research progress: -</p> <p><b>6.1.1 Highlights from 2022</b></p>	

	<p><b>6.1.2 Publications and Citations for 2023</b></p> <p><b>6.1.3 Comparison of Private Universities - Scopus Indexed Publication and Citation (2018 – 2022)</b></p> <p><b>6.1.4 Publication Progress</b></p> <p><b>6.1.5 Global Research Alliance Network (GRAN) Update</b></p> <p><b>6.1.6 FRGS Updates</b></p> <p><b>6.1.7 Networking and Industry Linkages</b></p>	
	<p>Prof Ts Dr Lee Ming Tatt reported on the progress of Postgraduate Office as follows:</p> <p><b>6.1.8 Achievements of Postdoctoral Research Fellows and PhD Graduates</b></p> <p><b>6.1.9 Postdoctoral Research Fellow (PDRF)</b></p> <p><b><u>Item approved by the Council.</u></b></p>	<b>Prof Ts Dr Lee Ming Tatt</b>
	<p><b>6.2 Research Updates (Springhill campus)</b></p> <p>Prof Dr Shamala Devi reported on research updates on the following areas for Medicine and Pharmaceutical Sciences:</p> <p><b>6.2.1 2022 Summary</b></p> <p><b>6.2.2 Current Publications</b></p> <p><b>6.2.3 FRGS Grants in Application</b></p> <p><b>6.2.4 Ongoing research activities</b></p> <p><b>6.2.5 Collaborations: GRAN</b></p> <p><b><u>Item approved by the Council.</u></b></p>	<b>Prof. Dr Shamala Devi AP K.C. Sekaran FASc</b>
<b>7.0</b>	<b>GLOBAL RANKINGS &amp; INTERNAL AUDIT</b>	<b>En. Nur Zahdi Bin Mohd Nor Aldin</b>
	<p><b>7.1 QS AUR 2023 Result Analysis</b></p> <p>En. Nur Zahdi updated on the overall scores by subject rankings 2023 as follows:</p> <p><b>7.1.1 UC SI University Ranks and Overall Scores (By Indicator): 2018 - 2023</b></p> <p><b>7.1.2 UC SI University Scores (By Indicator): 2018 - 2023</b></p>	<b>Noting</b>

<b>8.0</b>	<b>GROUP HUMAN RESOURCE (GHR)</b>	<b>Ms. Grace Chan Hwee</b>
	<p><b>8.1 Staff Update</b> Ms. Grace Chan reported on the number of academic and non-academic staff (period Nov to Feb 2023)</p> <p><b><u>Item noted by the Council.</u></b></p>	<b>Noting</b>
<b>9.0</b>	<b>STUDENT AFFAIRS AND ALUMNI (SAA)</b>	<b>Prof Dr Yeong Siew Wei</b>
	<p>Prof Dr Yeong Siew Wei reported on the progress of SAA as follows:</p> <p><b><u>Item noted by the Council.</u></b></p>	<b>Noting</b>
<b>10.0</b>	<b>SDG SECRETARIAT OFFICE</b>	<b>Mr. Leong Sat Sing</b>
	<p>SDG Report</p> <p>Mr. Leong reported on the progress of SDG Office.</p> <p><b><u>Item noted by the Council.</u></b></p>	<b>Noting</b>
<b>11.0</b>	<b>GROUP CORPORATE AFFAIRS (GCA)</b>	<b>Mr. Richard Lim Ming Jye</b>
	<p>Group Corporate Affairs Report</p> <p>Mr. Richard Lim reported on the progress of GCA .</p> <p><b><u>Item noted by the Council.</u></b></p>	
<b>12.0</b>	<b>REGISTRAR OFFICE (RO)</b>	<b>En. Khalid Abdullah Bin Abu Bakar</b>
	<p>12.1 Review of UCSI University Constitution</p> <p><b><u>Item noted by the Council and Top Management Members.</u></b></p>	<b>Noting</b>
	<p>12.2 The date of next University Council Meeting is scheduled on <b>21<sup>st</sup> June 2023.</b></p>	Noting

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**ADJOURNMENT**

There being no other matters, the meeting was adjourned at **2:00 p.m.** with a vote of thanks from the Chairman.

**Recorded by: -**  
Secretariat Office

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